

Tool: Medium level of disability-inclusion required in M&E

At the end of this section you will get a general reminder about M&E.

Objectives: To check if the implemented project excludes or has negative effects on persons with disability. To identify the barriers to accessibility-whether they are created by your project or not. To identify the possible low-cost options for reorientation.

Expected result: To collect data related to the effects of your project for possible reorientation. To gather data that will feed the lessons learnt process and the mid-term/final reviews.

In which case to use it: For any project / programme that address the wellbeing of all people (i.e. the whole population or subgroup in the area). This can also be used for any identified strategy that has a direct or indirect impact on people with disabilities, their living conditions or prevention of disabling conditions.

What to do

Key questions	How to collect the data	Source of verification	Required effort	Cost implication
Have you checked if they are persons with disabilities in your project area?	Observation by staff Ask the local stakeholders and partners in implementation	Management reports	Mind set of the management and technical staff for disability consideration	None Possibly sensitisation of the staff through meetings with Disability stakeholders
Where are persons with disabilities in your intervention area?	Ask the local stakeholders and partners in implementation If the project has outreach activities, staff report	Management reports Activity report of outreach staff	Mind set of the staff Update of the monitoring report of outreach staff, by "is there people with disability in the intervention area"	None Possibly: sensitisation of the staff through meetings with Disability stakeholders
Do persons with disabilities frequent / use the service developed by your project?	Observation by staff Collection of data through usual statistics	Monitoring data and adapted statistics	Add a column in the frequency register, specifying if the user of the developed service is a person with disability	None Possibly sensitisation of the staff through meetings with Disability stakeholders
What are the effects of your	Collection of the information	Interviews of persons with	Identify a group of persons with	Minimal information and

project on persons with disabilities?		disabilities/ organisation of focus group	disabilities within the project area, with the support of local disability stakeholders Organise the focus group	background about disability for the interviewer. Time for identification of the persons Minimal budget for organising the focus group(s)
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Why do people with disabilities not use the service developed by your project?	Collection of the information	Interviews of persons with disabilities/ organisation of focus group	Can be done during the same focus group discussion	Time for identification of the persons Minimal budget for organising the focus group(s)
What are the low cost alternatives?	Existing experiences and literature Liaising with Disability stakeholders		Mind set of the staff Staff	-- ¹

As reminder...

A Monitoring and Evaluation system is based on indicators and sources of verification, and the actors involved in it.

Indicators

They can be quantitative, qualitative. Quantitative data relate to: the quantity delivered, the quality (what is delivered), the period (from to – how long); the location (where) and the target group (who). Qualitative indicators refer generally about attitudes and abilities.

Sources of verifications:

From the lowest level of cost and complexity, sources are: administrative / financial reports; Management reports; Monitoring data; Adapted monitoring statistics; interviews of beneficiaries and specialised surveys.

Actors involved in data collection

Whatever is their role, stakeholders are: staff involved in the implementation of activities; external stakeholders and other partners in implementation and the beneficiaries of the project – target groups and final beneficiaries

¹ For an example of low cost adaptation for HIV&AIDS programme, see Guidelines for Inclusion of Individuals with Disability in HIV/AIDS Outreach Efforts.